

Challenger School Policies 2026–2027 Texas



CHALLENGER®
SCHOOL

Challenger School Policies Handbook for Parents

2026–2027

Contents

Philosophy.....	1
Comportment Code.....	1
General Information.....	2
Admissions and Enrollment.....	3–4
End of Enrollment.....	4
Extended Classtime.....	5
Summer Program	5
Program Offerings and Costs	6
Billing and Payment Information	7–8
Arrival and Departure	9
Health and Safety.....	10
Disputes.....	11
Campus Locations.....	12
Student Uniform Policy	13–14
Legal Requirements	15



CHALLENGER
SCHOOL

Philosophy

Challenger School students become individuals led neither by peer pressure nor common sentiment but by the strength of their own independent thinking. They recognize that the purpose of life is the individual pursuit of happiness through productive work.

The foundation of all we do, as expressed by the Founding Fathers and the Constitution of this country, is the unalienable rights to Life, Liberty, and the Pursuit of Happiness, along with the positive values that support those rights.

Our assembly subjects, song selections, traditional American cultural celebrations, and even our behavior management methods are enhanced by the ideal of treating students as independent equals held individually accountable for their own behavior.

Our educational philosophy (why we do what we do) and methods (how we do what we do) are unique. We teach children to become independent thinkers by leading them to understand the why behind the what.

They learn to integrate concrete facts into concepts through a process of identification and classification by recognizing essential similarities and differences.

Our emphasis on independent reasoning skills (which is so rare in today's world) results in our students' extraordinary rationality and academic performance.

With your support of Challenger's philosophy and policies, we will endeavor to accomplish our mission:

to *prepare* children to become self-reliant, productive individuals;

to *teach* them to think, speak, and write with clarity, precision, and independence;

to *lead* them to recognize and value their individuality and unalienable rights;

and to *inspire* them to embrace challenge and find joy and self-worth through achievement.

Comportment Code

We are here to learn.

We respect ourselves and our rights.

We respect others and their rights.

We respect Challenger School.

The Comportment Code expresses the basic expectation for employees, students, and parents/guardians ("parents"). Parents accept the responsibility to review this code with their children and help them understand their obligations.

Punctuality and Preparedness

Students are expected to be punctual and attend school each day unless sick or otherwise excused by campus administration. Assignments and homework are to be completed as required, making good use of class time.

Personal Property

Students are expected to respect the property of the school, staff, and other students. Challenger School is not responsible for personal property that is lost or damaged.

We recommend that students do not bring valuable property to school. Students are not to bring any electronic devices to school that can record, communicate, receive or input data unless a campus administrator has given authorization.

Challenger reserves the right to search student lockers, desks, backpacks, and other personal property to ensure compliance with school policies and safety standards.

Clothing

All students will be clean and neat in appearance and will abide by the Student Uniform Policy.

Conduct

Eating and snacking are limited to lunch, parties, and other approved times. Chewing gum is not allowed on campus. Public displays of affection such as kissing are not appropriate.

Any actions not in keeping with this code, including cheating; harming others; or possessing drugs, alcohol, tobacco, lewd material, or weapons, may be cause for immediate suspension or termination of enrollment.

General Information

Program Offerings

Challenger offers programs as outlined on the Program Offerings and Costs page. Programs are offered based on space availability and sufficient demand. Campuses are not authorized to offer services, classes, or alternate days/hours that are not published.

Challenger School reserves the right to alter class size and makeup during the school year according to operational needs and demands. Class size and teacher-to-student ratio will vary and will be determined by the administration.

Schedule

2026–2027 Academic School Year

Program	First Day	Last Day
M–F	Aug 17	June 4
MWF	Aug 17	June 4
TTh	Aug 18	June 3

School schedules vary among campuses. Exact times are published on the Arrival and Departure Information document for each campus (available on our website). Typical schedules are:

Morning half-day preschool classes 8:30–11:30 a.m.
Afternoon half-day preschool classes 12:30–3:30 p.m.
All-day preschool classes 7:00–6:00 p.m.*
Kindergarten–Grade 8 classes (K–G8) 8:00–3:00 p.m.

*It is important for preschoolers to be in attendance from 9:00 a.m. to 3:00 p.m. to receive essential instruction.

Holidays and Other Breaks

Parents must arrange alternate care for holidays and school breaks.

Communication

By signing the enrollment application, parents authorize Challenger School to communicate to parents and emergency contacts via email, text messages, and live, recorded, or automated phone calls. Parents and emergency contacts must remain willing to receive communications.

To facilitate communication, access important information, and process financial transactions, at least one parent must establish a parent account in PowerSchool and EduTrak.

Items Needed

Students are responsible for bringing the following items to school every day:

- a bag or backpack to carry home schoolwork (Challenger will provide a bag for preschool students.)
- a drink and a nutritious lunch that does not need to be refrigerated or heated (Half-day students do not need a lunch.)

Challenger School provides students with needed materials and school supplies (crayons, pencils, paper, etc.). When necessary, teachers will send home a list of additional school supplies that kindergarten through grade 8 students will need. Charges may apply for lost or damaged materials.

Challenger provides nap-time bedding for all-day preschool students. Bedding will be sent home regularly for laundering. Please wash and return the bedding the next class day.

Orientation

Orientation is held the Friday before school begins. Parents will be notified of the time prior to the beginning of the school year.

Visitors

Please allow two weeks after a child's first day of school before observing class. Except at events, all visitors (including parents) must sign in at the office and obtain a pass before visiting.

Parents interested in volunteering to help with school activities may pick up a parent volunteer form at the campus office.

Changes to Policies and Programs

Challenger School reserves the right to amend policies and programs as necessary from time to time. Parents will be notified in writing of changes, and continued enrollment after such notice shall constitute awareness and acceptance of those changes.

Admissions and Enrollment

To enroll at Challenger, children must meet prerequisites and complete the admissions and application process. Applications for enrollment are accepted without regard to race, color, religion, sex, or ethnic or national origin.

Completion of the admissions and application process does not guarantee a child will be enrolled. Enrollment is subject to administration's judgement of the child's likeliness to function well.

Once enrolled, students are placed in programs based on space availability and standards that include, but are not limited to, age, maturity, motivation, assessment results, and academic and comportment standards.

Thereafter, students will be continuously enrolled and placed each year—without needing to submit an application—until graduation or withdrawal.

Prerequisites

Meet Age Requirements—To be considered for preschool enrollment in California, Nevada, and Utah, children must be at least two years nine months old. In Idaho and Texas, children must be three years old.

To be considered for kindergarten enrollment, children must be five years old by September 1, except in California where the cutoff date is December 2.

Complete Toilet Training—Children must be trained in bathroom habits. Wearing diapers or training pants (including pull-up style) is not acceptable at school.

Admissions and Application

Attend a Campus Tour—A parent and prospective student must visit the desired campus so that interviews and initial evaluations can be conducted prior to a parent completing the application.

Submit Enrollment Application—New students and withdrawn students wishing to return must submit an application to be considered for enrollment.

Campus office staff will email parents a link to the online Enrollment Application which includes the following requirements:

- read the *Challenger School Policies*
- sign agreements and forms
- pay the non-refundable application and assessment fee
- pay the tuition deposit (academic year only)
- provide age verification (birth certificate or passport)

Schedule Written Assessment—A placement test is required for all kindergarten through grade 8 applicants to identify accurate program placement.

Continuous Enrollment

The continuous enrollment process begins each year in January and continues through the last day of school. Students currently enrolled in the academic year who meet standards are automatically enrolled into the subsequent grade level for the next academic year, with preschool students maintaining a comparable or other appropriate program.

Benefits

Beginning the second year of continuous academic enrollment, the following are applicable:

- no annual academic application and assessment fee
- priority, secured enrollment
- continuous enrollment discount (K–G8 only)

A withdrawal from any academic program (from the current or next year) is considered a break in continuous enrollment and will result in a loss of continuous enrollment benefits for the student's next enrollment period.

Placement

If the next grade level is not offered or if space is not available at the student's current campus, students will be enrolled at the next closest campus and placed on a waitlist at the student's current campus. In the rare circumstance when continuous enrollment is not possible, parents will be notified of an alternative enrollment process and any additional terms, costs, and conditions.

Details

Enrollment will continue each year until graduation or withdrawal. Parents will have a minimum of 30 days to accept the child's annual continuous enrollment.

A parent must notify Challenger of intent to withdraw a child in writing before the tuition deposit is charged. ([See Billing and Payment Information.](#))

Tuition deposit and program costs are updated annually and published in the Challenger School Policies. ([See Program Offerings and Costs.](#))

Admissions and Enrollment Continued

Notification

Parents will receive written notification each year confirming their child's enrollment.

It is a parent's responsibility to read and review the policies each year. These policies can be accessed on Challenger's website, and printed copies are available at a campus office.

Enrollment Changes

If it is determined that a different program is more suitable after a child is enrolled and placed, the administration will confer with parents and make the necessary adjustments.

Parents can submit a request for a program or campus change at any time via the parent portal; changes will require administrator approval.

Provide Required Forms

The following forms and annual information updates are required to be completed before a child will be allowed to attend school.

	New Students					Returning Students				
	CA	ID	NV	TX	UT	CA	ID	NV	TX	UT
Enrollment Agreement	P-G8	P-G8	P-G8	P-G8	P-G8					
Release and Agreement	P-G8	P-G8	P-G8	P-G8	P-G8					
Physician's Report * ID, NV, UT TX	P	P	P	P-G8	P					
Report of Health Examination *	G1					G1				
TB Risk Assessment *◇	K-G8					K				
Vision and Hearing Certification *				P4-G8					▲	
Current Immunization Record ‡	P-G8	P-G8	P-G8	P-G8	P-G8	P-G8	P-G8	P-G8	P-G8	P-G8
Identification and Emergency **	P-G8	P-G8	P-G8	P-G8	P-G8	P-G8	P-G8	P-G8	P-G8	P-G8
KEY P = preschool K = kindergarten G = grade * Requires physician visit ◇ Not required at Ardenwood and Newark campuses Form submitted in PowerSchool										
‡ Update is required when provided information changes ** Required annually and when provided information changes ▲ Required only for P4-G1, G3, G5, G7 Not applicable										

End of Enrollment

Withdrawal

Parents who wish to withdraw their child must do so by notifying Challenger School in writing. Students who are withdrawn from the current year will also be automatically withdrawn from the next year.

Suspension and Termination

It is important to Challenger that parents and students maintain good relationships with teachers and staff.

Challenger reserves the right to decline continued enrollment/services to parents who in Challenger's sole judgment are uncooperative or are abusive to school administrators or staff or who in Challenger's opinion will not be satisfied with Challenger's efforts, choices, or services.

Students must meet Challenger's standards of academic progress and comportment. Failure to meet these standards may result in suspension or termination of enrollment.

Challenger reserves the right to terminate a student's enrollment:

- if payment is not received by the end of the month in which payment is due.
- when the tuition deposit is not paid for a continuously enrolled student.
- after three consecutive days of nonattendance.

The yearbook and/or class photo will be withheld if there is unpaid tuition or fees and/or if students do not complete the school year.

Extended Classtime

Extended classtime is available before and after school for kindergarten through grade 8 students only. The morning session begins at 7:00 a.m. The afternoon session ends at 6:00 p.m.

Students must be signed in upon arrival and must be signed out before leaving the campus.

If a student is not enrolled in extended classtime, he or she may join the class on a per-day basis and pay the drop-in rate. ([See Billing and Payment Information.](#)) Parents must notify the office each time their child will be using extended classtime on a drop-in basis.

Extended classtime is structured, and activities are organized for the maximum benefit of students. They enjoy PE games, art and craft activities, quiet table games, and music, as well as reading or story time.

The afternoon session also includes a brief recess, the opportunity to complete homework, and time to eat a snack brought from home.

Students are responsible for completing as much of their homework as possible, cleaning up after themselves, and preparing to leave at the end of the day.

Select campuses may offer enrichment classes to students enrolled in afternoon extended classtime (some of which may incur an additional cost).

The Challenger School Comportment Code is strictly enforced. Students who do not abide by the code are not allowed to continue their extended classtime enrollment.

Summer Program

Unless otherwise stated, all policies apply to summer programs. Exceptions and clarifications are noted in this section.

Schedule

Program	First Day	Last Day
M–F	June 15	July 31
MWF	June 15	July 31
TTh	June 16	July 30

All-day preschool through grade 7 students may arrive as early as 7:00 a.m. and stay as late as 6:00 p.m. Half-day kindergarten–grade 7 students may add the extended classtime program adjacent to the summer program in which they are enrolled.

Admissions

Attendance in the summer program does not guarantee admission for the 2026–2027 school year. Priority enrollment consideration for summer programs will be given to Challenger School students (and their unenrolled siblings) who were enrolled for 2025–2026 or who are enrolled for 2026–2027.

Orientation

There is a short orientation on the first day of the summer program for parents of preschool students. There is no orientation for parents of kindergarten through grade 7 students.

Clothing

Uniforms are not required. Students must be dressed in safe, comfortable clothing that does not cause distraction or display content or images inappropriate for the school environment. For safety reasons, students are not to wear flip-flops, sandals, shoes with wheels, or shoes with open toes or heels.

Texas Program Offerings and Costs

Academic Year Program

Avery Ranch	Independence	Legacy	Pond Springs	Round Rock	Preschool All-Day	Total Cost	Monthly Payments	Daily Rate	Tuition Deposit	Total Days
P3-4	P3-4	P3-4	P3-4	P3-4	Mon-Fri	\$16,720	\$1,672	\$88.94	\$500	188
		P3	P3		Mon/Wed/Fri	\$10,230	\$1,023	\$92.17	\$250	111

Elementary All-Day

K	K	K	K	K	Kindergarten	\$17,440	\$1,744	\$92.77	\$500	188
G1-5	G1-4				Grades 1-5	\$19,160	\$1,916	\$101.92	\$500	188
G6-8					Grades 6-8	\$20,070	\$2,007	\$106.76	\$500	188

Extended Classtime

Drop-In Rate

K-G8	K-G4	K	K	K	AM Session	\$1,395	\$155	\$28		188
K-G8	K-G4	K	K	K	PM Session	\$2,745	\$305	\$28		188

P = preschool K = kindergarten G = grade ☐ = program not offered

Summer Program

Avery Ranch	Independence	Legacy	Pond Springs	Round Rock	Half-Day	Total Cost	Monthly Payments	Daily Rate		Total Days
		P3-4	P3-4	P3-4	Preschool Mon-Fri AM	\$1,810	\$905	\$53.24		34
		P3-4	P3-4		Preschool Mon/Wed/Fri AM	\$1,140	\$570	\$57.00		20
		P3-4	P3-4		Preschool Tue/Thu AM	\$800	\$400	\$57.15		14
K	K				Kindergarten Mon-Fri AM	\$1,870	\$935	\$55.00		34
G1-7	G1-3				Grades 1-7 Mon-Fri AM	\$2,250	\$1,125	\$66.18		34

All-Day

P3-4	P3-4	P3-4	P3-4	P3-4	Preschool Mon-Fri	\$3,030	\$1,515	\$89.12		34
		P3-4	P3-4	P3-4	Preschool Mon/Wed/Fri	\$1,950	\$975	\$97.50		20
		P3-4	P3-4		Preschool Tue/Thu	\$1,230	\$615	\$87.86		14
K	K				Kindergarten Mon-Fri	\$3,060	\$1,530	\$90.00		34
G1-7	G1-3				Grades 1-7	\$3,680	\$1,840	\$108.24		34

Extended Classtime

Drop-In Rate

K-G7	K-G3			K	AM/PM Sessions	\$288	\$144	\$27		34
------	------	--	--	---	----------------	-------	-------	------	--	----

P = preschool K = kindergarten G = grade ☐ = program not offered

Billing and Payment Information

Tuition and program costs are paid in advance and divided into equal payments toward the total cost. Payments are due by the 10th of each payment month.

Challenger reserves the right to amend tuition, program costs, and fees and will notify parents promptly if it becomes necessary to adjust prices during the school year.

Payment Plans

Parents will sign a payment contract to select a payment plan for each program and/or class that a child is enrolled in.

If a payment contract is not signed by a parent within 14 calendar days of the child's first day of school, the Monthly Payment plan will be selected, which is the default, and parents will be charged accordingly.

Payment Plans	Payment Schedule		
	Academic	Extended Classtime	Summer
Monthly Payment*	Aug–May	Sept–May	Jun & Jul
Full Payment**	Aug	Aug	N/A
Half Payment**	Aug & Jan	Aug & Jan	N/A

*Monthly payments do not correspond to the number of school days in the month.

**Pre-payment discount applies.

Payment Source

Parents will choose either a bank account or credit card as the funding source for submitting electronic payments. Payment of any other type (cash, check, or online bill pay) must be approved by the campus office staff.

Payment by credit card will incur an additional 4.75% charge to cover the payment provider's processing fee. The amount of the fee is itemized at the time of payment and will not be refunded.

Automatic Payment—In the payment contract, parents can choose to enable the automatic payment feature and select a custom payment date. Challenger recommends this option to simplify the payment process and ensure that payment is received on time.

If automatic payments are not enabled, parents will need to initiate payment via the parent portal in the payment months defined in the selected payment plan.

Discounts

Discounts are applied in the order below to students who meet the stated qualifications. The first discount is applied to the total cost. Additional discounts, thereafter, are applied after each newly calculated reduced total.

Continuous Enrollment—a 5% discount is applied to kindergarten–grade 8 academic program costs for students who:

- are enrolled on the last day of the 2025–2026 academic year.
- are not withdrawn at any time from the 2026–2027 academic year.

Multiple Children—a 10% discount is applied to preschool–grade 8 academic and summer program costs for each child when there are multiple children (siblings) enrolled from the same family at the same time.

Pre-Payment—a discount is applied to preschool–grade 8 academic and extended classtime program costs when one of the pre-payment plans is selected:

- Full Payment—a 2% discount
- Half Payment—a 1% discount

This discount is only available to students enrolled by January 10 and if the payment contract is signed and payment is received within 14 calendar days of the student's first day of school.

Tuition Deposit

The tuition deposit serves as a commitment to secure academic enrollment and initiates a process for Challenger to plan staffing and purchase resources. The deposit is applied to the student's first academic year payment. ([See Program Offerings and Costs.](#))

The deposit is due immediately when an application is submitted. However, for students continuously enrolled, the deposit is due as indicated below. Once charged, the deposit is non-refundable and non-transferrable except as noted in Refunds.

Date Enrolled for 2026–27	Date Deposit Charged
Before January 31	On March 1, 2026
Between February 1 and the last day of school	On the first day of the month after 30 days from the 2025–26 enrollment date

Billing and Payment Information Continued

Extended Classtime

There is no daily proration. Students who are enrolled in extended classtime are charged a full month of tuition regardless of the number of days enrolled in each month (August to June). If a student is not enrolled in extended classtime, he or she may attend the morning and/or afternoon session and will be charged the drop-in rate for each day attended. ([See Program Offerings and Costs.](#))

Partial Enrollments (for Academic and Summer)

Late enrollments, early withdrawals, and transfers will result in a prorated total cost that is calculated by applying the daily rate to the number of days enrolled.

$$\frac{\begin{array}{l} \text{number of school days enrolled} \\ \times \text{daily rate} \end{array}}{\text{prorated tuition/program cost for the year}}$$

The first payment for students enrolled after school has begun is greater than the published rate in order to align future payments to the published monthly payment schedule. The first payment is typically calculated in the following way:

$$\frac{\begin{array}{l} \text{prorated total cost} \\ - \text{the sum of remaining equal monthly payments} \\ - \text{tuition deposit (academic only)} \end{array}}{\text{first payment}}$$

Parents who withdraw their child from the academic year after May 15, 2027, will not receive a credit for days not enrolled.

Fees

Fees listed below are due immediately once charged.

Application and Assessment Fee—\$100 for academic and/or \$25 for summer is assessed and must be paid each time an application is submitted. Students who enroll in the next academic year and later enroll in the current academic year will not need to pay a second application and assessment fee.

Late Payment Fee—\$35 is assessed for each child with an unpaid balance after the 10th of the month.

Returned ACH/Check Payment Fee—\$35 is assessed for each ACH/check payment returned to cover the costs incurred by Challenger.

Cancelled Credit Card Payment Fee—\$35 and the amount of the original processing fee will be assessed for each cancelled credit card payment to cover the costs incurred by Challenger.

Late Pickup Fee—assessed for each student who is picked up late as shown in chart below.

Late Pickup By	Before 6 p.m.		After 6 p.m.
	Half-day PS	K–G8	PS–G8
1–5 minutes	\$5	Extended Classtime Drop-In Rate	\$15
6–10 minutes	\$10		\$30
11+ minutes	an additional \$5 for each 5-minute increment		an additional \$15 for each 5-minute increment

Refunds

The application and assessment fee is non-refundable unless an offered program is not held. The tuition deposit is only refundable if:

- Challenger School declines enrollment.
- a child is placed on a wait list and withdrawn or not enrolled before the end of the applicable academic year.
- a child is withdrawn without attending any days and then re-enrolled in the same academic year. The paid deposit from the first enrollment will be applied to the second enrollment.

Tuition and program costs will not be refunded for absences or campus closures due to unforeseen circumstances such as snowstorms, earthquakes, pandemics, or other conditions beyond Challenger's control.

A credit balance of less than \$10 will not be refunded but may be applied toward any balance due.

Collections

The persons responsible for payment agree to pay all attorney fees, court costs, filing fees, and charges or commissions of up to 50% of the principal balance that may be assessed to Challenger by any collection agency retained to pursue past-due balances. The persons responsible for payment further agree to pay interest at the rate of 1.5% per month (18% per year) on such balances.

Arrival and Departure

Our drive-through arrival and departure process provides a safe and efficient way to drop off and pick up children from school. Each campus has specific arrival and departure times and a drive-through map.

The drive-through process is required for all students being dropped off or picked up during published arrival and departure times. You may only walk into the campus to drop off or pick up your child when the drive-through process is not running.

Parents are responsible for ensuring that all designated drivers follow procedures. Please be on time, as late arrival and early departure is disruptive to all students in the class.

Drive-Through Supplies

Preschool Sign-In/Sign-Out Stickers

Preschool students must be signed in and out. To facilitate the sign-in and sign-out process, Challenger provides stickers. Before arriving, fill out all fields except for the time. Upon arrival, fill in the time and hand the sticker to the teacher who helps the student in and out of the vehicle.

Visor Cards

Visor cards are required for the drive-through process. Only visor cards issued by Challenger may be used. Upon request, additional cards will be provided to parents.



Drive-Through Process

1. To drop off and pick up your child:
 - arrive during the published arrival and departure times.
 - obey the traffic safety standards.
 - follow traffic patterns on the drive-through map.
2. Display your child's visor card when you arrive to drop off and/or pick up, and keep the visor card visible while on campus.
3. Pull up as far as possible and put car in park.
4. Wait for a Challenger employee to open the door and load or unload the student. Hand the employee completed sign-in/sign-out stickers for preschool students.
5. Remain in line until the front car has pulled away. Do not pull around unless instructed to do so.

Drive-Through Requirements

Anyone dropping off or picking up students must:

- stay in their car while in the drop-off/pick-up area.
- avoid using mobile electronic devices during arrival and departure.
- refrain from using controls to close doors, hatches, and trunks. Our staff will close these items when it is safe to do so.
- avoid making U-turns and/or left turns on public streets.
- keep their on-campus speed limit under 5 mph.
- be listed on a child's pick-up list or present photo identification and proper authorization. A visor card is not an official form of identification.
- contact the campus if an all-day preschool or extended-classtime student needs to be picked up early using a drive-through process.
- arrive toward the end of the departure time range if you are a third-party provider.

While unloading and loading students, campus staff wearing safety vests will:

- assist in buckling or unbuckling students who need assistance. However, Challenger employees are not experts in all safety restraint systems, so it is the driver's responsibility to verify that all children are properly secured.
- load and unload students on the passenger side of the vehicle, when possible.

Early Arrival or Late Pick-up

Do not drop off students early to wait unattended. There is no before- or after-school playground supervision except for those enrolled in all-day preschool or extended classtime.

Kindergarten through grade 8 students not enrolled in extended classtime who arrive before the scheduled arrival time or are picked up after the scheduled departure time will be placed in extended classtime, and parents will be charged the extended classtime daily rate. ([See Program Offerings and Costs.](#))

A late pick-up fee will apply for half-day preschool and half-day summer students picked up after departure time and all-day preschool, extended classtime, and all-day summer students picked up after 6 p.m. ([See Billing and Payment Information.](#))

Health and Safety

Emergency

By signing the Release and Agreement, parents authorize Challenger School personnel to obtain emergency medical treatment, dental care, and transport for their child at the parents' expense.

By signing the application, parents certify that they have provided all pertinent information on the application regarding medical conditions or allergies that affect their child.

Parents are responsible for updating contact, custody, and health information by submitting an Identification and Emergency form as needed.

In the event of an emergency, Challenger will attempt to contact parents first and then, if not successful, individuals listed as emergency contacts for the student. Emergency contacts need to have agreed to pick up the student when called and must speak enough English to respond to any situation. Challenger will always contact emergency medical personnel first if the nature of the emergency warrants immediate medical care.

Challenger does not employ school nurses; however, administrators and teachers are trained in school emergency procedures. Emergency plans are posted throughout the campus.

Food/Gifts

In the interests of health and safety, Challenger requests that parents do not send food, gifts, or toys of any kind for other students. Challenger will provide food for certain school activities.

Behavior

No corporal punishment is administered at Challenger. Parents will be notified of any behavioral concerns.

Health

All students must be in compliance with government standards for health and immunization in order to attend school. Please refer to state immunization forms for current requirements.

Medication

It is Challenger's policy to administer medication to students or to supervise students' self-administration of medication in compliance with Challenger's written procedures and applicable law. Challenger strongly recommends parents and physicians schedule medication so students do not have to medicate during the school day. Contact campus administrators with any concerns.

Communicable Illnesses

Parents must notify the campus if they or any of their children contract a communicable disease such as chicken pox, hepatitis, measles, or strep throat. The campus will notify parents if their children are exposed to a communicable disease at school.

If a child shows any signs of illness or infection, that child should be kept home.

If Challenger observes signs of illness or infection at school, the student will be taken to the office, and the parent or another authorized party will be asked to pick up the student within one hour.

A child may return to school with a doctor's note verifying that it is safe to return or after being free of symptoms for 24 hours without aid of medication.

Criteria for Child Staying Home

As a general rule, children exhibiting any of these symptoms should be kept home from school:

- fever—100°F or above
- vomiting
- ear infection
- diarrhea
- cough—a wet, wheezy cough with mucus
- runny nose—yellow or green drainage
- eye infection—yellow or green drainage or pink eye

Pesticides and Air Fresheners

Challenger periodically applies pesticides in and around its facilities as part of a pest control program. Chemical air fresheners are also used on premises. Prior notice and information is available from campus management upon written request.

Insect Repellent and Sunscreen

Challenger does not provide or administer insect repellent or sunscreen.

Disputes

Domestic Disputes

Parents should not involve Challenger staff in issues related to family disputes, divorce, separation, child custody, or visitation. Challenger will not make judgments or assertions about the suitability of one parent or another. Challenger is not able to enforce parent time schedules and will not deny parental access without an appropriate court order. If either parent or responsible party seeks to involve Challenger in domestic or custody matters, that individual will be responsible for all costs and legal fees incurred by Challenger and its employees.

Arbitration of Disputes

Parents who have a legal or other claim against Challenger or any of its officers or employees that cannot be resolved through negotiation with Challenger, including, but not limited to, any dispute arising from the attempt to enroll or enrollment in

Challenger, agree by signing the application to submit the dispute to binding arbitration in accordance with the rules of the American Arbitration Association (“Association”). The arbitration will be conducted at the office of the Association closest to the campus in which the child is enrolled. If space is not available in the office of the Association, then the arbitration will be held at a facility in reasonable proximity to the Association office.

Class Action Waiver

Any dispute resolution proceeding, whether in arbitration or in court, will be conducted only on an individual basis and not in a class, consolidated, or representative action, nor in a private attorney general capacity.

Campus Locations

California

Executive Region Director **(408) 377-2300**

Almaden (408) 927-5771

19950 McKean Road, San Jose

Ardenwood (510) 739-0300

35487 Dumbarton Court, Newark

Berryessa (408) 998-2860

711 East Gish Road, San Jose

Harwood (408) 723-0111

4949 Harwood Road, San Jose

Middlefield (650) 213-8245

3880 Middlefield Road, Palo Alto

Newark (510) 770-1771

39600 Cedar Boulevard, Newark

Saratoga (408) 378-0444

18811 Cox Avenue, Saratoga

Shawnee (408) 365-9298

500 Shawnee Lane, San Jose

Strawberry Park (408) 213-0083

730 Camina Escuela, San Jose

Sunnyvale (408) 245-7170

1185 Hollenbeck Avenue, Sunnyvale

Idaho

Executive Region Director **(801) 569-2700**

Boise Bloom (208) 338-9500

5551 West Bloom Street, Boise

Everest (208) 846-8888

2020 West Everest Lane, Meridian

Nevada

Executive Region Director **(702) 254-4226**

Desert Hills (702) 410-7225

8175 West Badura Avenue, Las Vegas

Los Prados (702) 839-1900

5150 North Jones Boulevard, Las Vegas

Lone Mountain (702) 878-6418

9900 Isaac Newton Way, Las Vegas

Silverado (702) 263-4576

1725 East Serene Avenue, Las Vegas

Texas

Executive Region Director **(512) 341-8000**

Avery Ranch (512) 341-8000

15101 Avery Ranch Boulevard, Austin

Pond Springs (512) 258-1299

13015 Pond Springs Road, Austin

Independence (469) 642-2000

10145 Independence Parkway, Plano

Round Rock (512) 255-8844

1521 Joyce Lane, Round Rock

Legacy (469) 573-0077

6700 Communications Parkway, Plano

Utah

Executive Region Director **(801) 569-2700**

Farmington (801) 451-6565

1089 Shepard Creek Parkway, Farmington

Sandy (801) 572-6686

10670 South 700 East, Sandy

Holladay (801) 278-4797

4555 South 2300 East, Salt Lake City

Traverse Mountain (801) 407-8777

3920 North Traverse Mountain Boulevard, Lehi

Salt Lake (801) 487-4402

1325 South Main Street, Salt Lake City

West Jordan (801) 565-1058

2247 West 8660 South, West Jordan

Challenger School genuinely cares for all students. We invite parents to contact their Executive Region Director at any time should they have concerns that have not been satisfactorily addressed by the campus administration.

Uniform Provider

The Challenger School student uniform must be purchased from the ScholarWear uniform company. Visit www.ScholarWear.com to view photos and place orders. If they match those supplied by ScholarWear, socks, leggings, and belts may be purchased from alternative sources.

Uniform

	Boys	Girls
Polo Shirt	• ▲	• ▲
Pants	• ▲	•
Skirt		• ▲
Shorts	•	•
Pullover Sweater	•	•
Sweater Vest	•	•
Cardigan		•

- Standard Uniform Days—Monday and Tuesday
- ▲ Special-Function Uniform Days—Picture days, Christmas Sing, and Spring Program



Special-Function Uniform

Dress Requirements

Preschoolers must wear uniforms on standard and special-function days. Preschoolers may wear their uniforms on other days of the week if they wish. Attire should be clean and practical for very active play.

Shirts

Shirts do not have to be tucked in.

Skirts

Pants **may not** be worn under skirts. When wearing skirts, black bike shorts that are shorter than the length of the skirt are encouraged, or ankle-length black leggings are acceptable.

Shoes

Shoes must be safe and practical for active play. Wheeled shoes, flip-flops, light-up shoes, sandals, Uggs-style boots, etc. and shoes with open toes or heels are not permitted. Snow boots are to be worn only outside.

Socks

Socks must be solid white, black, navy, gray, or burgundy. Girls' options include knee-highs, anklets, or tights.

Belts

Belts are optional for girls and boys. If worn, belts must be stretchable so that students can pull up or down their pants or shorts without unbuckling the belt.

Hair

- Hair must be combed or brushed and trimmed.
- Extreme or unnatural styles or coloring are not permitted; neither are styles/lengths obstructing eyes.
- Ponytails and shaved heads are not acceptable for boys.

Jewelry

- Girls may wear jewelry in modest amounts. Earrings must be small (not loose); only one pair may be worn.
- Boys may not wear earrings; neck jewelry must be under clothing.
- No facial or tongue jewelry is permitted.

Uniform Provider

The Challenger School student uniform must be purchased from the ScholarWear uniform company. Visit www.ScholarWear.com to view photos and place orders. If they match those supplied by ScholarWear, socks, leggings, and belts may be purchased from alternative sources.

Uniform

	Boys	Girls
Skirt, Blouse, Cardigan, and Tie		• ▲
Oxford and Tie	• ▲	
Pants and Belt	• ▲	•
Pullover Sweater	• ▲	•
Sweater Vest	•	•
Polo Shirt	•	•
Shorts and Belt	•	•



Special-Function Uniform

- Standard Uniform Days—Monday through Friday
- ▲ Special-Function Uniform Days—Picture days, Christmas Sing, Spring Program, competition events, assemblies, and other campus- or region-specific days

Dress Requirements

Uniforms

- Special-function uniform items may be worn separately or together on standard days.
- Uniforms must be clean, in good condition, and worn as specified by the school's administrators. Skirts, pants, and shorts are to be appropriately sized, worn from the waist, and not shorter than mid-thigh.
- Blouses and shirts are to be tucked in.
- Only a plain white t-shirt, undershirt, or camisole is to be worn under shirts.
- Jackets, windbreakers, and coats are to be worn only outdoors.
- Pants **may not** be worn under skirts. When wearing skirts, black bike shorts that are shorter than the length of the skirt are encouraged, or ankle-length black leggings are acceptable.

Belts

Boys and girls must wear a black, brown, or navy belt with pants or shorts.

Socks

Socks must be solid white, black, navy, gray, or burgundy. Girls' options include knee-highs, anklets, or tights.

Shoes

- Shoes must be white, black, brown, gray, or navy with non-marking soles and be suitable for PE activity.
- Wheeled shoes, flip-flops, light-up shoes, sandals, Uggs-style boots, etc. and shoes with open toes or heels are not permitted. Classic boots are acceptable if adaptable for PE activities. Snow boots are to be worn only outside.

Hair

- Hair must be combed or brushed and trimmed.
- Extreme or unnatural styles or coloring are not permitted; neither are styles/lengths obstructing eyes.
- Boys' hair must be trimmed above the collar and ears. Ponytails, mohawks, facial hair, or shaved heads are not acceptable.

Jewelry

- Girls may wear jewelry in modest amounts. Earrings must be small (not loose); only one pair may be worn.
- Boys may not wear earrings; neck jewelry must be under clothing.
- No facial or tongue jewelry is permitted.

Texas Legal Requirements

A copy of the Texas Department of Health and Human Services (HHS) Minimum Standards for Child-Care Centers, the school's crisis response plan, the school's vaccine-preventable disease policy, and the campus's most recent licensing inspection report may be reviewed in the campus office.

The HHS Local Licensing office may be contacted at 14000 Summit Drive, Suite 100, Austin, Texas 78728 (512) 834-3426 or at 550 E. 15th St. Suite 120, Plano, Texas 75074 (469) 229-6900 ext 6901. The HHS child abuse hotline is 1-800-252-5400. The HHS website is www.HHS.texas.gov

Challenger School is committed to preventing and responding to abuse and neglect of children, including providing ongoing training and information for employees and parents regarding warning signs of abuse, prevention techniques, and available resources for intervention and assistance.

Under the Texas Penal Code, any area within 1000 feet of a child-care center is a gang-free zone; as such, gang-related criminal offenses committed within the zone are subject to harsher penalties.

Parents have the right to breastfeed or provide breast milk for their children while they are in care. Nursing mothers will be provided a comfortable place so they may breastfeed at school.

Texas law requires Challenger School to notify parents and guardians of the following additional rights (see Tex. Hum. Res. Code 42.04271): to (a) enter and examine the campus during hours of operation without advance notice; (b) file a complaint; (c) review publicly accessible records; (d) review written records about the parent's or guardian's child; (e) receive inspection reports and information about how to access Challenger's online compliance history; (f) have Challenger comply with a court order that prevents another parent or guardian from visiting or removing the child; (g) be given contact information for the local Child Care Regulation office; (h) inspect video recordings of an alleged incident of abuse or neglect involving their child, if any; (i) obtain a copy of a policies and procedures handbook; (j) review staff training records and in-house training curriculum; and (k) be free from retaliation.

Parents are responsible for providing food that is safe, nutritious, and meets their child's daily food needs. In addition to lunches, parents of elementary students are also required to provide snacks.

Behavior management policies are appropriate to the age, level of understanding, and severity of behavior demonstrated. Children receive clear and positive guidance and praise and encouragement for good behavior. Acceptable behavior is consistently taught, modeled, and reinforced with an aim toward developing self-direction and control. Supervised separation from the group is used when appropriate for the child's age and development. Physical punishment is prohibited.

Employees who have regular and direct contact with students will obtain annual Influenza vaccinations. Employees may be exempt from required immunizations for (a) medical conditions; or (b) reasons of conscience, including religious belief. Exempt employees must follow established protective procedure to protect children from exposure to disease. Discrimination or retaliation against an exempt employee is prohibited.

Physical activity is important for the effective learning of young children, as well as their physical and mental health. Challenger children enjoy not less than 90 minutes per day of active structured and unstructured play time, both indoors and outdoors.

Safety of students and staff is paramount. Emergency Response Procedures and Evacuation Maps are posted at various locations throughout the campus, including all classrooms. Copies may be reviewed in the campus office.

Questions about operational policies and procedures may be directed to the campus manager in person or via the Challenger School website or parent portal.