

### Drive-Through Convenience

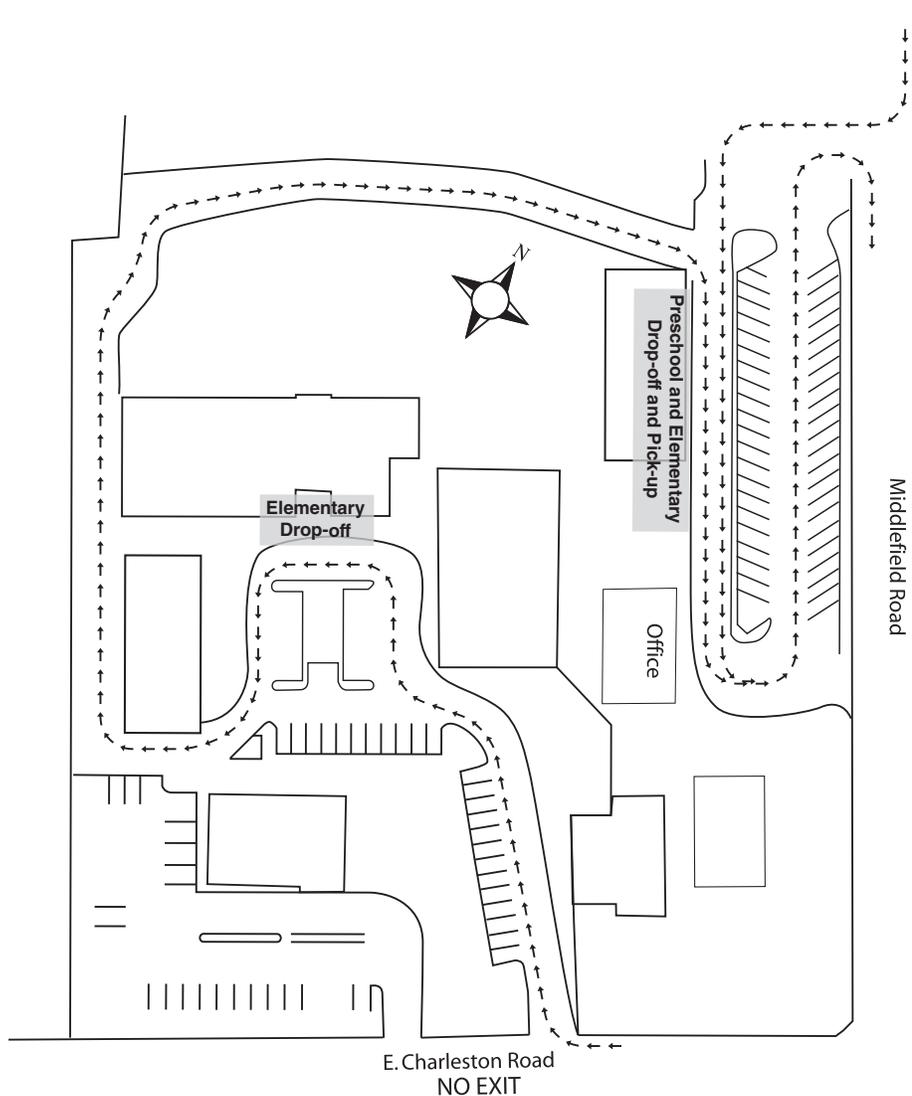
Our arrival and departure routine allows you to drop off and pick up your child without leaving your vehicle. It's safer and faster than parking and walking into the school.

Please note your child's arrival and departure times on the adjacent chart so you can plan accordingly.

Please be patient the first week of school as parents new to Challenger learn the routine.

### Drive-Through Arrival and Departure Times

| Program        | Arrival    | Departure   |
|----------------|------------|-------------|
| A.M. Preschool | 8:45–9:00  | 11:30–11:45 |
| P.M. Preschool | 12:45–1:00 | 3:30–3:45   |
| Kindergarten   | 8:30–8:40  | 3:35–3:45   |
| Grades 1–8     | 8:00–8:20  | 3:00–3:20   |



If you are arriving from 101/Oregon Expressway West: Turn left onto Middlefield Road. Once on Middlefield Road, turn right into the school parking lot.

If you are arriving from 101/San Antonio Road West: From San Antonio Road, turn right onto East Charleston Road. Proceed just past Middlefield Road to the campus driveway, and turn right into the campus. If you are arriving between 9 a.m. and 3 p.m., please use the Middlefield driveway, and check in at the office.

If you are arriving from East Charleston Road: Turn left at Alma (rather than driving all the way to Middlefield Road). Drive north on Alma until you reach Meadow. Turn right on Meadow and drive east until you reach Middlefield. Turn right, drive south on Middlefield, and make a right turn into our school driveway. There are no left turns into the driveway from E. Charleston.

Please arrive with the earliest member of your group and depart with the latest scheduled departure. If you have a preschool student and an elementary student, please follow the preschool arrival and departure procedures.

Nelson Road

**No U-Turns allowed in the intersection of Nelson and Charleston**

## Arrival and Departure

Our drive-through arrival and departure routines allow you to drop off and pick up your child without leaving your vehicle. It's safer and faster than parking and walking into the school. Parents are responsible for ensuring that all designated drivers follow these procedures.

Please watch for Challenger employees wearing safety vests. They will guide you and assist your child to and from your vehicle. As a courtesy, we will assist in buckling or unbuckling young children who need assistance. *However, Challenger employees are not experts in all safety restraint systems, so it is your responsibility to verify that all children are properly secured before exiting the loading area.*

### Preschool Sign-In/Sign-Out Stickers

Because preschool children must be signed in and out, we provide stickers to speed up the process. These will be sent home periodically with students.

Parents who drop off or pick up preschool children during drive-through times must use these stickers. Before arriving, fill out all the information except for the time. When you arrive, fill in the time, and hand the sticker to the teacher who helps your child in or out of your vehicle.

### Drive-Through Arrival

Please arrive at the time and place designated for drop-off on the front side of this document. Pull up as far as possible, put your car in park, and wait for a teacher to open the door on the passenger side of the vehicle before your child exits. Do not get out of your car while in the drop-off lane.

### Arrival Before or After Drive-Through Times

- Elementary students enrolled in Extended Classtime and all-day preschool students who arrive before the drive-through times should be walked to the designated room and signed in by parents. They may arrive as early as 7:00 a.m.
- Elementary students not enrolled in Extended Classtime who arrive before the scheduled arrival time will be placed in Extended Classtime and parents will be charged the Extended Classtime Daily Drop-In Rate.

## Additional Information

Campuses may restrict walk-in access for a limited period of time each day to ensure the safety of students during drive-through arrival and departure times.

### Parking

Park only in the designated visitors' parking area when you come into the school. Do not park in loading zones, driveways, or No Parking areas. Please use parking spaces reserved for the disabled only if you have a permit.

### Car Pools

Call the office to obtain lists of people who want to form car pools.

- Students who arrive after the drive-through times should be signed in at the office.

### Drive-Through Departure

Challenger provides and requires visor cards for parents/guardians to display when picking up children during drive-through departure.



Upon request, we will issue additional cards to adults listed as responsible parties on the application and on the Identification and Emergency Information form.

Please arrive at the time and place designated for pick-up on the front side of this document. Place the visor card in your vehicle so it will be visible. We will bring your child to your car. Remain in line until the car in front of you has pulled away; do not pull around it unless instructed to do so by a staff member.

Contact the office prior to afternoon departure times if you need to pick up an all-day preschool or Extended Classtime student using the departure routine.

If an authorized adult without a visor card is picking up your child, you must call the office to let us know. The person must then present a photo ID at the office to pick up the child.

### Departure Before or After Drive-Through Times

Anyone picking up a student outside of departure times must be on the pick-up list and may be required to present a photo ID.

- Early departure from class is disruptive to all students in the class. If it is necessary, call or go to the campus office.
- Late and/or extended drop-in fees apply when children are not picked up during regular departure time. (See Tuition and Fees.) Students will be handled as follows:
  - Preschool and morning kindergarten students will typically be waiting in the office.
  - Kindergarten–grade 8 students will be placed in Extended Classtime.

### Courteous Driving

The on-campus speed limit is 5 mph. Drive slowly and carefully for safety and to preserve our relationship with neighbors, the city, and the police department. For everyone's safety, the use of mobile devices is not allowed during arrival and departure.

It will help the flow of traffic if parents do not all arrive at the exact beginning of arrival and departure times.

### Child Supervision

Please do not drop off your child to wait unattended.

There is no before- or after-school playground supervision except for those enrolled in all-day preschool or Extended Classtime.