



**CHALLENGER**  
SCHOOL

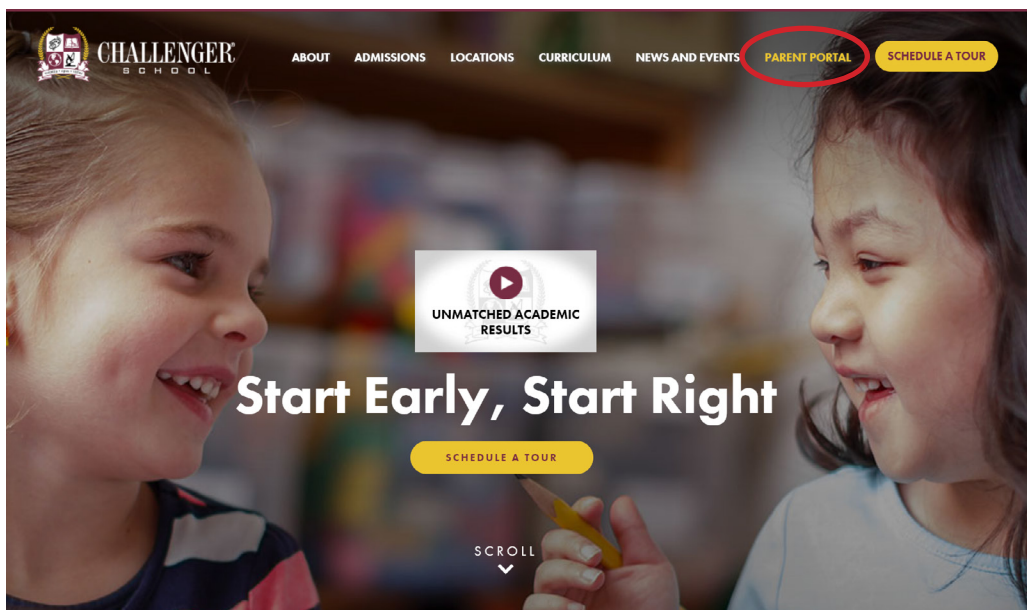
## Make an Electronic Payment

Electronic payments can only be made by a person with an EduTrak account and after a payment contract has been signed.

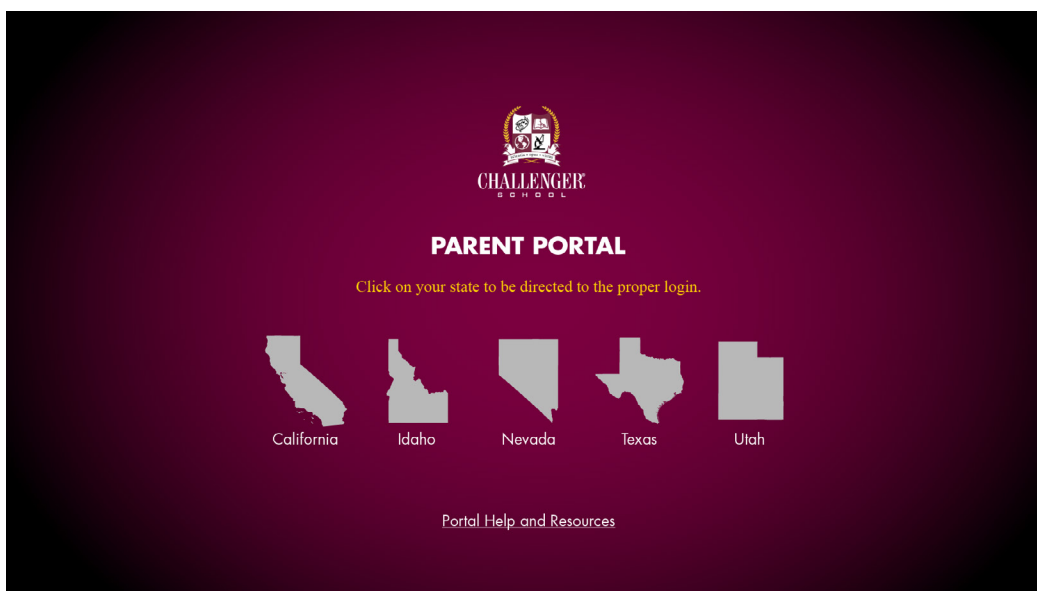
If you have a PowerSchool parent account, you will access EduTrak through PowerSchool.

If you are a payer who does not have a PowerSchool parent account, you will need to contact the campus for your EduTrak access codes.

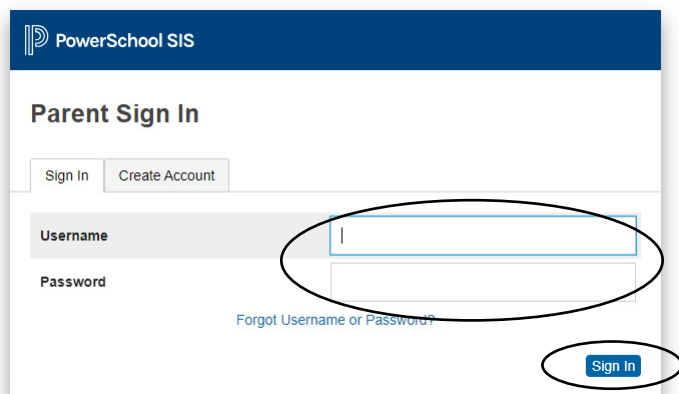
To begin, from our website, click Parent Portal.



Then, to be directed to the proper login, click on the state where your child will attend school.

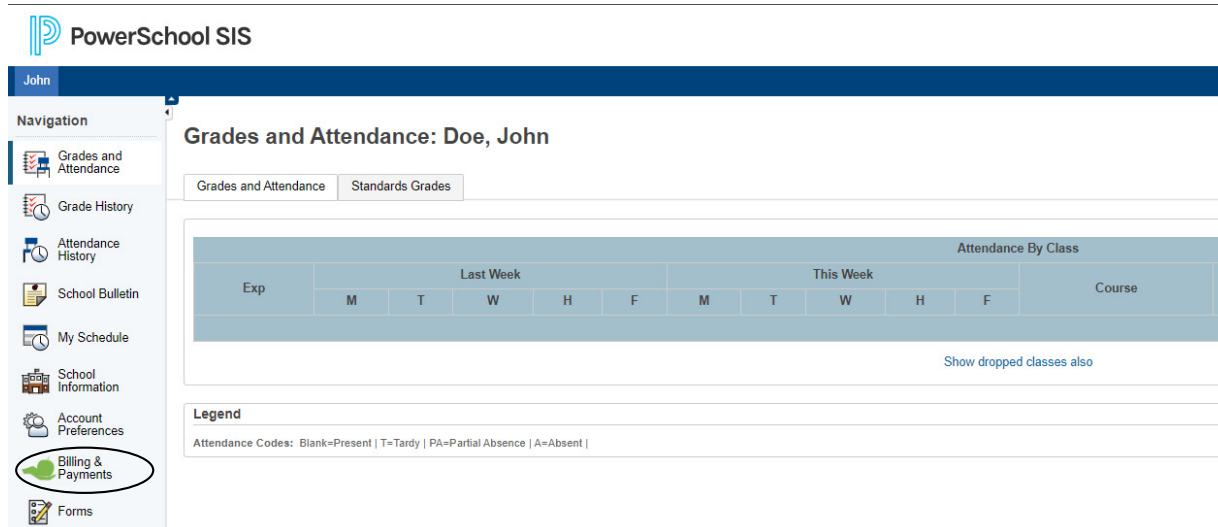


Next, on the Sign In tab, enter your username and password. Click Sign In.



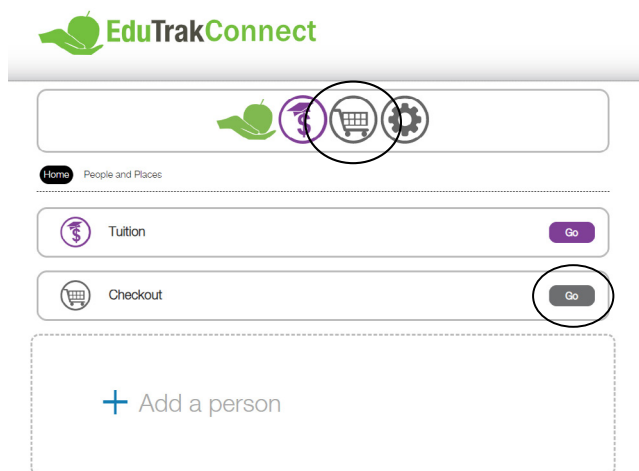
The image shows the 'Parent Sign In' page of the PowerSchool SIS. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, there are two tabs: 'Sign In' and 'Create Account'. The 'Sign In' tab is active. The form has two input fields: 'Username' and 'Password'. Both fields are circled in black. Below the 'Password' field, there is a link that says 'Forgot Username or Password?'. At the bottom right of the form, there is a blue button labeled 'Sign In', which is also circled in black.

Once logged in to PowerSchool, on the left side under Navigation, click Billing & Payments to access EduTrak.



The image shows the PowerSchool SIS dashboard for a user named John. The top header is blue with the PowerSchool SIS logo. Below the header, there is a navigation menu on the left side. The 'Billing & Payments' option is circled in black. The main content area is titled 'Grades and Attendance: Doe, John'. It has two tabs: 'Grades and Attendance' and 'Standards Grades'. The 'Grades and Attendance' tab is active. Below the tabs, there is a table titled 'Attendance By Class'. The table has columns for 'Exp', 'Last Week' (M, T, W, H, F), 'This Week' (M, T, W, H, F), and 'Course'. Below the table, there is a link that says 'Show dropped classes also'. At the bottom, there is a 'Legend' section with the text: 'Attendance Codes: Blank=Present | T=Tardy | PA=Partial Absence | A=Absent |'.

To make a payment click the Cart icon at the top of the screen or the Go button in the Checkout section.







The image shows the EduTrakConnect payment interface. At the top, there is a green header with the EduTrakConnect logo. Below the header, there is a navigation bar with four icons: a green apple, a purple dollar sign, a shopping cart, and a gear. The shopping cart icon is circled in black. Below the navigation bar, there is a section titled 'Home People and Places'. It contains two items: 'Tuition' and 'Checkout'. Each item has a 'Go' button. The 'Go' button for 'Checkout' is circled in black. Below these items, there is a dashed box with a plus sign and the text 'Add a person'.

The checkout screen lists all contract payments as well as any additional fees that have been charged. Click Add to Cart on the contract payments you'd like to pay.

Contract payments with the circling green arrows indicate that payments are scheduled for automatic payment and no action is necessary.

Unpaid fees are automatically added to your cart, but can be removed from this payment if necessary by clicking the dollar amount in the green box.

Once all payments have been added to the cart, click Checkout at the top of the screen.




Checkout

History


Statements

CHALLENGER SCHOOL MOUNTAIN



CHALLENGER  
SCHOOL

Checkout




John Doe

Student Account ID: 435417

Student ID: 2001045596


District ID: 6013

District: CHALLENGER SCHOOL MOUNTAIN



Contract Payments

Contract/Revision ID	Description	Due Date	Amount
35936/36709	All Day Preschool - 5 Day at Everest: payment for August 2024	08/10/2024	\$804.00
35936/36709	All Day Preschool - 5 Day at Everest: payment for September 2024	09/10/2024	\$1,304.00
35936/36709	All Day Preschool - 5 Day at Everest: payment for October 2024	10/10/2024	\$1,304.00



Other School Fees

Assigned ID	Description	Date Assigned	Amount
8411	Late Pickup Fee	07/29/2024	\$15.00

In the checkout box, select a funding source, click the acknowledgment box, and then click Pay Now. Note that credit card payments will incur a processing fee of 4.5%.

Checkout

Please select a funding source:

☒ Credit Card ending in 1111

☐ Bank Account ending in 3344

Order 1

Late Pickup Fee

\$15.00

All Day Preschool - 5 Day at Everest: payment for August 2024

\$804.00

Credit Card Processing Fee

\$36.85

Order Subtotal:

\$855.86

Grand Total:

\$855.86

☐ By checking this box, I acknowledge the total to be charged to my credit card includes the processing fee(s) itemized above.

Warning: You are paying for a contract that has auto payment enabled. If you are behind on your payments and you make a manual payment, you will still be charged on your next auto payment date for this contract.

Notice: Each order will appear as a separate charge in your statement.

Pay Now

Cancel

Checkout

Please select a funding source:

☐ Credit Card ending in 1111

☒ Bank Account ending in 3344

Order 1

Late Pickup Fee

\$15.00

All Day Preschool - 5 Day at Everest: payment for August 2024

\$804.00

Order Subtotal:

\$819.00

Grand Total:

\$819.00

Warning: You are paying for a contract that has auto payment enabled. If you are behind on your payments and you make a manual payment, you will still be charged on your next auto payment date for this contract.

Notice: Each order will appear as a separate charge in your statement.

By entering your account information and clicking the button to submit a transaction, you authorize us to debit the bank account whose information you provided above for a one-time payment. The amount of the payment will equal the exact amount that is listed on the order total. After submitting this form you will have the ability to print or save a receipt to your computer. In the case of an ACH Transaction being rejected for Non Sufficient Funds (NSF), you understand that the business may at its discretion attempt to process the charge again within 30 days, and that you may be charged a return item fee of no more than \$35.00.





☐ I agree to these terms

Pay Now

Cancel

You will receive a receipt for the payment via email.

At any time, you can click History to see all of the payments that have been made through your account.



Checkout

History

Statements

Order #	Date	Time	Order Total
9000010456	7/12/2023	1:20:25 PM	\$1,632.88